

Mercer County Fair Association

1400 Hwy 49 N #103
Beulah, ND 58523

MEETING MINUTES

Beulah Civic Center
December 8, 2020
7 p.m.

2020 Fair Board Directors

Rick Bauman, President
Vern Muscha, Vice President
Rita Skraba, Treasurer
Craig Askim, Secretary
Jessica Beck
Donna Buchmann
Adrian Mittelsteadt
Gloria Olheiser
Liz Simpfenderfer
Allison Skraba
Rick Skraba
Tiffany Weigum

The meeting was called to order by President Rick Bauman at 7 p.m.

Members Present: Craig Askim, Rick Bauman, Jessica Beck, Vern Muscha (by phone), Gloria Olheiser, Liz Simpfenderfer, , Rick Skraba and Rita Skraba

Members Absent: Donna Buchmann, Adrian Mittelsteadt, Allison Skraba and Tiffany Weigum

Guests Present: Jessica Bauman

Secretary's Minutes – Liz moved to accept the secretary report as emailed to board members. Gloria seconded. Motion carried.

Treasurer's Report – Rita reported the balance on hand as of November 17, 2020 was \$104,741.70. Gloria moved to accept the report. Liz seconded. Motion carried.

Correspondence: None

Old Business:

- **Bank Account** – President Rick Bauman stated that he and Liz will go to First Security Bank-West and add Liz, the newly elected fair board treasurer, to the fair board checking account.
- **Fair Dates** – Vern and Rick stated Thomas Carnival gave them two date options, July 8 to 11 or July 15 to 18. They also contacted Crabtree Carnival, but they were not available. Pros and cons of the two dates were discussed. Gloria moved to set the 2021 Mercer County fair dates for July 15 to 18, so our fair is not on the same weekend as the Country Fest in New Salem. Rick S. seconded. Motion carried.
- **2021 Fair Board Meeting Dates** were discussed. Rita moved to set the 2021 Mercer County Fair Board meeting dates for the second Tuesday of each month. Starting times of the meetings will be determined on a month-to-month basis. Liz seconded. Motion carried. The dates will be: January 12, February 9, March 9, April 13, May 11, June 8, July 13 (also set-up night), August 10, September 14, October 12 (annual meeting night to be determined), November 9 and December 14. All meetings will take place at the Beulah Civic Center.

Old Business (continued):

- **Fair Board Open Record Laws** – Rick B. talked to the Mercer County State’s Attorney about the open record laws for the fair board. He said the records can be kept wherever the board wants to keep them. The minutes are kept at the NDSU Extension office. Donna has the treasurer reports from many years. Benz insurance only has records that are not required to keep by state century code. After discussion, Rita moved to table the decision on the direction the board wants to take on record keeping until the next meeting. Rick B. will call the Mercer County State’s Attorney again for input on what the board needs to do, if anything, to make sure the board’s recordkeeping is following the state century code. He will also ask what the process is in making by-law changes and report back at the January meeting. Gloria seconded the motion. Motion carried.

New Business:

- **Band for Fair** – Jessica reached out to a band called 32 below for playing at the 2021 fair. The cost would be \$5,000 plus hotel rooms. She had no information on opt out clauses. Other bands and possible acts were discussed. The board moved to have the entertainment committee gather all the information and details and report back at the January meeting for discussion.
- **Fair Ad** – Rita moved to purchase a \$100 ad to place in the Beulah City Guide with the fair dates. This will be published early spring of 2021 and placed in all the rest stops in North Dakota. Jessica seconded. Motion carried.
- **Portfolio List** – The committee chairperson portfolio list was given to board members. Before the January meeting, each member is to place their name by the committee they would like to be on. A master copy will be drafted and open spots will be filled at the January meeting.
- **Open Board Seat** – Jessica Bauman expressed to the board she would like to become a director. The board briefly explained the job duties and expectations. Gloria moved to appoint Jessica to the open director three-year term seat. Liz seconded. Motion was approved unanimously.

Other Business: None

Next meeting: January 12, 2021 at 6 p.m. at the Beulah Civic Center.

Rita moved to adjourn the meeting. Liz seconded. Motion carried. Meeting adjourned at 8:28 p.m.

Submitted by:

Craig Askim,
CEA/Fair Board Secretary