

Mercer County Fair Association

MEETING MINUTES

June 9, 2020

Beulah Civic Center

7 p.m.

2020 Fair Board Directors

Rick Bauman, President

Vern Muscha, Vice President

Rita Skraba, Treasurer

Craig Askim, Secretary

Scott Bauman

Donna Buchmann

Adrian Mittelsteadt

Gloria Olheiser

Liz Simpfenderfer

Allison Skraba

Rick Skraba

Tiffany Weigum

The meeting was called to order by President Rick Bauman at 7:09 p.m.

Members Present: Craig Askim, Rick Bauman, Scott Bauman, Vern Muscha, Gloria Olheiser, Liz Simpfenderfer, Allison Skraba, Rick Skraba, Rita Skraba, and Tiffany Weigum

Members Absent: Donna Buchmann and Adrian Mittelsteadt

Guests Present: Dwight Berger, Jessica Beck, and Linsey Pouliot, Beulah Beacon

Secretary's Minutes – Craig read the minutes from the May 20, 2020 meeting. Tiffany moved to accept the report with a correction to remove the word “fair” from the statement “hold a reduced fair event on August 29 and 30.” Gloria seconded with the correction. Motion carried.

Treasurer's Report – Rita reported the balance on hand as of June 9, 2020 was \$107,188.23. Liz moved to accept the report. Allison seconded. Motion carried.

Correspondence: None.

Old Business:

- **Old Business Tabled from May 20, 2020 Meeting**
 - Ticket Booth was tabled until another meeting.
 - Fairground Improvements was tabled until next meeting.
 - County State's Attorney Letter – Board discussed what was needed to meet the open records law. The Board needs access and a password to the Mercer County Fair Facebook account. Rick Bauman will talk to Laura Benz to try to get this information one more time and then determine how to proceed if needed.
- **Alternate Event Ideas** - Possible date for alternative event is August 29 and 30.
 - Rick B. stated the Ranch Rodeo event is not possible due to scheduling conflicts.
 - The Board discussed other options for entertainment and vendor options. It was determined there were too many roadblocks to try to have any type of event for 2020. Rita moved to cancel the events sponsored by the Fair Board for August 29 and 30, 2020. Gloria seconded. Motion carried.

Old Business Continued:

- Tiffany moved to have the Fair Board pay premiums for the 4-H static and 4-H/FFA livestock shows despite not holding the 2020 fair. 4-H Achievement Days is set to take place on August 17 and 18. Rita seconded. Motion carried.
- **Insurance** – Vern called to get estimates for insurance for the buildings on the fairground and liability to hold events. He was told by the North Dakota State Insurance Department the cost would be the same regardless of what agency has the account. An up-to-date inventory of supplies and equipment that the Fair Board owns is needed. To date the liability insurance cost is \$3,995 per year with the hail and tornado rider at \$283.30. Vern moved to transfer the insurance account to Heritage Insurance of Hazen. Liz seconded. Motion carried. Vern moved to keep the current policy in place for the upcoming year until all inventory is documented. Rick S seconded. Motion carried.

New Business:

- **NDSU Covid-19 Guideline for 4-H Shows** – Craig talked about the current NDSU Covid-19 rules and guidelines he must follow if conducting 4-H Achievement Day events and noted the guidelines are different from what the Board has to follow.
- **Water Line Break Invoice** – Vern presented an invoice from Clay's Plumbing for a water line leak repair done this spring on a wash rack for a project the Fair Board did last summer. The City of Beulah called to have the repair done without the Boards knowledge, but notified the Board after the work was done. The City of Beulah paid Clay's Plumbing and then billed the Fair Board for the repairs, but the Fair Board had already paid the bill, so Clay's Plumbing received double payment. Clay's Plumbing returned the check from the City of Beulah and the Fair Board issued a stop payment on the check issued to the City of Beulah. Vern stated the City of Beulah and Fair Board are on good terms and are in the process of reaching an agreement with this issue.
- **Committee Setup** – Not discussed since the event for August 29 and 30 was canceled.

Other New Business:

- **Fair Board Ad** – Rita asked for permission to place an ad in the Dollar Saver stating the Fair Board will not be holding any events on August 29 and 30, 2020. Scott seconded. Motion carried.
- **Fair Improvements** – Since there won't be any Fair events this year, it was discussed to spend some monies on fairground improvements. A committee consisting of Rick B., Rick S., Vern and Scott was formed to look at what work needs to be done, rank it by importance and bring the results to the July meeting.

- **Beulah All Class Reunion Requests**

Funds – On behalf of the Beulah All Class Reunion, Gloria requested funds for a street dance scheduled for August 1, 2020. The Board reviewed the request and discussed whether they could provide some type of financial support to the five cities in Mercer County for a community event they may be holding in 2020, since the Mercer County Fair is canceled this year. The Board thought it was a great idea. Tiffany moved to table this discussion until the July meeting so the Board can contact the County State’s Attorney to check if they can legally donate funds to other organizations. Vern seconded. Motion carried.

Tents and Bleachers – Gloria requested on behalf of the Beulah All Class Reunion the use of the Fair Board tents and bleachers for the upcoming street dance. Tiffany moved to allow the use of them free of charge. Vern seconded. Motion carried.

Stage – The Beulah All Class Reunion also requested to use the stage for their event. Tiffany moved to allow the group to use the stage. Rick S. seconded. Motion carried. Tiffany moved to amend her current motion and add that they will charge the Beulah All Class Reunion \$500 for the use of the stage. If it is returned with no damages, \$250 would be refunded. Scott seconded. Motion carried.

- **Fair Board Checking Account Authorized Signers** – Rick B. stated the authorized signers for the Fair Board checking account needs to be changed at the bank. Craig provided minutes from the 2020 annual meeting that has the election of officers as proof to the bank to show why the authorized signers document needs to be changed and the names of the new officers.

Rick B. asked how many names should be on the checking account. After discussion, Scott moved to have the treasurer and president as the only names on the account. Gloria seconded. Motion carried.

- **Spending Limits on Fair Board Account** – Discussion about what dollar limits should be set for Board members to spend on purchases on the Fair Board account without prior Board approval. Scott moved to put a \$500 limit. Gloria seconded. Motion carried.

Next Meeting Date – July 14, at 6:30 p.m., Beulah Civic Center

Tiffany moved to adjourn the meeting. Rita seconded. Motion carried.

Submitted by: Craig Askim
CEA/Fair Board Sectary