

# Mercer County Fair Association

## MEETING MINUTES

July 14, 2020

Beulah Civic Center

6:30 p.m.

### 2020 Fair Board Directors

Rick Bauman, President

Vern Muscha, Vice President

Rita Skraba, Treasurer

Craig Askim, Secretary

Scott Bauman

Donna Buchmann

Adrian Mittelsteadt

Gloria Olheiser

Liz Simpfenderfer

Allison Skraba

Rick Skraba

Tiffany Weigum

The meeting was called to order by President Rick Bauman at 6:31 p.m.

**Members Present:** Craig Askim, Rick Bauman, Vern Muscha, Gloria Olheiser, Liz Simpfenderfer, Allison Skraba, Rick Skraba, Rita Skraba, and Tiffany Weigum

**Members Absent:** Donna Buchmann, Scott Bauman, and Adrian Mittelsteadt

**Guest Present:** Rita Wright – She talked to the Fair Board about having an exotic animal sale on fairgrounds. They would like to hold two sales per year, one in the spring and the fall. The Board reviewed the option and is willing to work with her. They will remain in contact with Rita for a possible spring 2021 sale.

**Secretary's Minutes** – Craig read the minutes from the June 9, 2020 meeting. Vern requested a correction. The Board had issued a check to Clay's Plumbing but stopped payment once the Fair Board found out the City of Beulah had paid them. The Board is looking into the matter with Sletten Plumbing on warranty for previous work they had done and are working on reaching an agreement with the City of Beulah. Gloria moved to accept the report with the correction. Liz seconded. Motion carried.

**Treasurer's Report** – Rita issued three checks for the month and deposited the junior point show donations Tiffany received, which will be held for the 2021 Fair. She stated the annual premium payment for Heritage Insurance would be \$2,218 for two policies (event and building insurance.) The balance on hand as of July 14, 2020 was \$104,937.70. Vern moved to accept the report. Tiffany seconded. Motion carried.

**Correspondence:** None

### Old Business:

- **Director's Position** – Gloria moved to elect Jessica Beck for the position. Tiffany seconded. Motion carried.
- **Old Business Tabled from May 20, 2020 Meeting**
  - Ticket Booth
  - Fairground Improvements
  - State's Attorney Letter concerning the open records law and the Mercer County Fair Board Facebook account.
  - Water line break update.
  - Liz moved to table the above items until the August meeting. Allison seconded. Motion carried.

## Old Business Continued:

- **Authorized Signature on Checking Account** – Gloria made a motion to approve Donna as an authorized signer on the Mercer County Fair Board checking account. Rick Skraba seconded it. Motion carried.
- **Fund and Donation to Communities** – At the last meeting, the Board talked about providing some financial support to the five cities in Mercer County for a community event since the fair was canceled, but the fair board is not allowed to do this with county funds.
- **Tent Usage**– Gloria requested the use of the tents for the Dakota Walleye Classic fishing tournament on July 23-26 and the Beulah Bash on August 1, 2020. Liz seconded, noting a contract will be drafted. Motion carried.
- **Insurance** – Rita submitted the estimate from Heritage Insurance. The insurance premium for June 13, 2020 thru June 13, 2021 would be \$2,218. The insurance agents did a visual walk through with Craig on all buildings and equipment the Fair Board owns and updated the policy. The amount covers event insurance and building structures. Liz seconded. Motion carried.

## New Business:

- **Subcommittees** – A list of committees was presented to the Board. Board members are encouraged to review the list and make any changes and/or recommendations for the August meeting.
- **Fund Raising and/or Fair Board Activities** – The Board decided they will not pursue this at this time.
- **2021 Budget Request to County Commission** – Liz will ask Donna if the Fair Board's request for funds has been submitted. The Board will request \$50,000 for 2021.
- **Office Location and PO Box** – The Board discussed office space options and having a post office box mailing. Vern moved to table the topics until the August meeting to allow time to gather more estimates. Rick S seconded. Motion carried.
- **Annual Meeting** – Liz moved to conduct the Annual Fair Board Meeting in October instead of January. Rita seconded. Motion carried. The 2020 Annual Meeting is scheduled for October 13, 2020 at the Beulah Civic Center.
- **Refrigerators and Bleachers** – Vern requested to purchase two upright refrigerators for \$100 from North Dakota State Surplus Property. He also asked for a reimbursement for a set of bleachers he purchased at the mine liquidation auction on June 26 for \$300. Tiffany moved to approve these requests. Liz seconded. Motion carried.

Next Meeting Date – August 11, at 6:30 p.m., Beulah Civic Center  
Allison moved to adjourn the meeting. Rita seconded. Motion carried.

Submitted by: Craig Askim  
CEA/Fair Board Sectary