

Mercer County Fair Association

MEETING MINUTES

August 11, 2020

Beulah Civic Center

6:30 p.m.

2020 Fair Board Directors

Rick Bauman, President

Vern Muscha, Vice President

Rita Skraba, Treasurer

Craig Askim, Secretary

Scott Bauman

Jessica Beck

Donna Buchmann

Adrian Mittelsteadt

Gloria Olheiser

Liz Simpfinderfer

Allison Skraba

Rick Skraba

Tiffany Weigum

The meeting was called to order by President Rick Bauman at 6:31 p.m.

Members Present: Craig Askim, Rick Bauman, Scott Bauman, Jessica Beck, Adrian Mittelsteadt, Vern Muscha (Via Phone), Gloria Olheiser, Liz Simpfinderfer, Allison Skraba and Rita Skraba

Members Absent: Donna Buchmann, Rick Skraba and Tiffany Weigum

Guest Present: Larry Lueck

Secretary's Minutes – Craig emailed the minutes from the July 14, 2020 meeting. Gloria moved to accept the report. Liz seconded. Motion carried.

Treasurer's Report – Rita submitted a copy of the bank report. The balance on hand as of August 11, 2020 was \$108,954.70. Donna's report states a total of \$108,836.22. Rita will check the difference and report back at the next meeting. Liz moved to accept the report. Gloria seconded. Motion carried.

Correspondence: None

Old Business:

- **Ticket Booth** – The Board asked Larry Lueck, BHS Vo Ag Instructor, if the ag class would be willing to build a small ticket booth to place by the fire hall. Larry stated the ag class would be willing if school is in full session this year.
- **Fairground Improvements** – The Board will make a list of potential improvements and rank them in the order of greatest need. Gloria moved to designate \$20,000 towards fairground improvements for 2020-2021. Liz seconded. Motion carried.
- **State's Attorney Letter** – Rick B. talked to Laura Benz regarding the Fair Board records and Facebook page. Laura stated she would be willing to turn over the records. The Board will check into what records need to be kept to follow the county records retention. Rick B. will report at the next meeting.
- **Water Line Break** – No discussion.
- **Authorized Account Signatures** – Rick B. stated the required signatures for the Fair Board checking account are filed at the bank.

Old Business Continued:

- **Office Building/Trailer** – Liz reported on office space rental rates in Beulah. The Board discussed the options and felt rates were a little high for what they need at this time. The Board is looking into a trailer or mobile type office space to use as an office and storage.
- **Subcommittees** – Board reviewed the subcommittee lists and they are as follows:
 - **Ticket Booth** – Vern, Scott and Adrian
 - **Fairgrounds Improvements and Livestock** – Vern, Rick S., Rick B., Scott and Adrian
 - **Entertainment** – Vern, Liz, Jessica, Rita and Rick S.
 - **Other Committees** – Will be reviewed at the September meeting.
- **Annual Meeting Date** – The Board scheduled the Fair Board annual meeting date for Tuesday, October 13, 2020, at 6:30 p.m., at the Beulah Civic Center.
 - **Up for Re-election** – Donna, Scott, Tiffany and Adrian
 - **Attendance** – Discussion was held on how to draw more attendance to the meeting. A subcommittee of Liz, Gloria, and Jessica will look into options and report at the September meeting.

New Business:

- **Heartland Association of Fairs, Festivals and Events (HAFPE)** – The annual convention is scheduled for November 19 and 20, at the Grand Hotel in Minot.
- **2021 Fair Entertainment** – The entertainment committee will contact the entertainment that was scheduled for the 2020 Fair to see if they would be interested in coming to the 2021 Fair.

Business from the floor:

- **Premium Book** – Rita showed a copy of Oliver County's premium book. The Board reviewed it and are interested in having this type of book for the 2021 Mercer County Fair.
- **Achievement Days** – Craig reported the 4-H Achievement Day events will be held August 17 and 18. They will be using the main arena for the livestock shows. Vern stated he will help Craig get things ready.

Next Meeting Date – September 8, at 6:30 p.m., Beulah Civic Center

Rita moved to adjourn the meeting. Scott seconded. Motion carried.

Submitted by: Craig Askim
CEA/Fair Board Secretary