

Mercer County Fair Association

PO Box 640, Beulah, ND 58523

MEETING MINUTES

Beulah Civic Center

May 25, 2021, 5:30 p.m.

The meeting was called to order by President Rick Bauman at 5:32 p.m.

Members Present: Rick Bauman, Gloria Olheiser, Liz Simpfenderfer, Rita Skraba, Donna Buchmann, Tiffany Weigum and Vern Muscha by phone.

Members Absent: Jessica Beck, Jeff Klein and Rick Skraba

Guests Present: None

Secretary's Minutes – Donna moved to accept the emailed minutes taken by Liz Simpfenderfer. Rita seconded. Motion carried.

Treasurer's Report – Liz Simpfenderfer gave the treasurer's report with a balance on hand as of May 25, 2021 as \$145,098.51. Gloria moved to accept the report. Rita seconded. Motion carried.

Correspondence: Rita received a \$1,700 dividend check from the North Dakota Insurance Reserve Fund.

Old Business:

- **Kids Rodeo** –
 - Rita is working on the food options. The board decided to serve hamburgers, hot dogs and chips which would meet the Custer Health Department requirements.
 - Gloria stated that the ads for the event will be in the Weekender this week and KDKT is already playing radio ads. The beer gardens will have to be in a fenced area. Board will have to determine setup for the beer garden and ticket booths.
 - Rick will schedule a work day prior to the event. The board will need to hire an announcer. Gloria will call someone from the local radio station that may be willing for about \$300. Still need to hire pick-up men, rodeo clowns and emergency services. Rick will contact MDU to ensure electric supply is available by the beer gardens.
- **Open Livestock Show** –
 - Tiffany will work on promoting this event after the school year ends. The event has been posted with many livestock organizations across the state and on the Mercer County Fair website. Discussed awards and backdrops for pictures. She collected \$1,300 in sponsorship but needs about \$1,500 to cover this expense. Liz motioned to cover the expense over \$1,300. Gloria seconded. Motion carried.

Old Business: (Continued):

- **Entertainment Update –**
 - Liz and Gloria reported everything is in place. They are waiting on the turkey races as they may or may not be able to come due to health issues. Vern will check with a petting zoo from Russo for a possible back up. Everything should be ready for printing next week.
- **Premium Books –** Gloria received a grant to cover the cost of printing.
- **Advertisement –** Gloria asked if they should have a one or two-page ad in the Weekender and how many posters to print. Vern moved to approve the two-page ad for \$700 and 100 posters with a QR barcode included for \$120. Liz seconded. Motion carried.
- **Beer Gardens –** Gloria is still seeking help for Thursday night and Saturday day shift.
- **Ticket Booth Helpers –** Gloria will begin working on the ticket booth helpers list this week.
- **Maintenance/Improvement Update –**
 - Rick and Vern presented a bid from Weber Electric of Washburn, ND. Local electrical businesses were given the opportunity to submit bids but none were received. Discussion was held and Liz moved to accept Base 1 and Adder 1 (see attachment) for \$14,750 as stated on the estimate pending approval from MDU, City of Beulah and Mercer County Commission. Gloria seconded. Motion carried. Liz moved to accept Base 2 as stated on the estimate (see attachment) for \$2,275. Gloria seconded. Motion carried.

New Business:

- Gloria stated the Beulah Class Reunion committee is looking to hire someone to set up and take down the stage and tents they are renting from the fair board. The fair board is not interested in doing this, but they will try to find someone.
- **Camping on the Fairgrounds –** The board determined that only vendors and board members will be allowed to camp on the fairgrounds due to space availability. Vern spoke to the City of Beulah and they may be able to reserve spots at the Sun Valley RV Park.

Next meeting: June 8, 5:30 p.m., at the Beulah Civic Center.

Rita Skraba made a motion to adjourn. Gloria seconded. Motion carried. Meeting adjourned at 7:44 p.m.

Submitted by: Craig Askim, Fair Board Secretary

ESTIMATE

Project information

BEULAH FAIRGROUND UPGRADE #2417
BEULAH, ND

BASE # 1

- INSTALL LIGHT POLES AND FLOOD LIGHTS FOR PARKING LOT SECURITY
- INSTALL 120V OUTLETS ON POLES FOR A/C AT TICKET BOOTHS
- INSTALL 200AMP PANEL ON PARKING LOT POLE FOR FUTURE ELECTRICAL NEEDS IN PARKING LOT

THE ABOVE SHALL BE ACCOMPLISHED BY THE FOLLOWING WORK

-REMOVE 200AMP TAP BOX FROM BELOW METER AND INSTALL GROUND VAULT TO ACCEPT THE ADDITIONAL WIRES COMING IN FROM THE POLE

- TRENCH APPROX. 89' AND INSTALL 2" INNER DUCT CONDUIT WITH 250 MCM TRIPLEX

SET POLE #1 "POLE PROVIDED BY OWNER" JUST EAST OF 4-H BUILDING WITH THE FOLLOWING:

- 200AMP 20-SPACE PANEL
- 2 120V GFCI OUTLET ON 2 SEPARATE CIRCUITS IN MIDWEST BOX
- INSTALL 1/2" EMT CONDUIT UP POLE TO J-BOX THEN SEALTITE TO POLE LIGHT
- 3 20,000 LUMEN FLOOD LIGHT "2 FACING EAST 1 FACING WEST"

-TRENCH SOUTH APPROX. 185' AND INSTALL 1" INNER DUCT WITH CONDUCTORS

SET POLE #2 "POLE PROVIDED BY OWNER" SOUTH EAST OF 4-H BUILDING WITH THE FOLLOWING

- 2 120V GFCI OUTLETS ON 2 SEPARATE CIRCUITS IN MIDWEST BOX
- INSTALL 1/2" EMT CONDUIT UP POLE TO J-BOX THEN SEALTITE TO POLE LIGHT
- 3 20,000 LUMEN FLOOD LIGHT "2 FACING EAST 1 FACING WEST"

TOTAL.....\$11,000.00

ADDER #1 THE FOLLOWING IS ONLY APPLICABLE IF BASE #1 IS TAKEN

- TRENCH SOUTH APPROX. 140' AND INSTALL 1" INNER DUCT WITH CONDUCTORS

SET POLE #3 "POLE PROVIDED BY OWNER" SOUTH EAST OF CIVIC CENTER BUILDING WITH THE FOLLOWING

- 2 120V GFCI OUTLET ON 2 SEPARATE CIRCUITS IN MIDWEST BOX
- INSTALL 1/2" EMT CONDUIT UP POLE TO J-BOX THEN SEALTITE TO POLE LIGHT
- 2 20,000 LUMEN FLOOD LIGHT "2 FACING EAST"

TOTAL.....\$3,750.00

Weber Electric Inc.

305 9th St.

Washburn, ND 58577

701-462-8291 (Phone)

webelec@westriv.com

ESTIMATE

No

ADDER #2 THE FOLLOWING IS ONLY APPLICABLE IF BASE #1 IS TAKEN

-TRENCH NORTH FROM POLE #1 APPROX. 190' AND INSTALL 1" INNER DUCT WITH CONDUCTORS

SET POLE #4 "POLE PROVIDED BY OWNER" JUST EAST OF THE LIVESTOCK WASH AREA WITH THE FOLLOWING

-2 120V GFCI OUTLET ON 2 SEPARATE CIRCUITS IN MIDWEST BOX

- INSTALL 1/2" EMT CONDUIT UP POLE TO J-BOX THEN SEALTITE TO POLE LIGHT

-2 20,000 LUMEN FLOOD LIGHT "1 FACING EAST AND 1 FACING WEST"

TOTAL.....\$3,750.00

No

ADDER #3

C/T CABINET

INSTALL C/T CABINET NEXT TO BEEF BARN WHERE EXISTING METER IS CURRENTLY LOCATED

FACILITATE TRENCHING OF PRIMARY CABLE FROM CIVIC CENTER TO TRANSFORMER MOUNTED NEXT TO BEEF BARN

***BASE 1 AND ADDER #1 MUST BE TAKEN FOR THIS ADDER TO BE APPLICABLE**

TOTAL.....\$4,450.00

BASE 2

SHEEP BARN

-OUTLET ISSUE I BELIEVE THE REASON FOR TRIPPING IS THAT THE GFI BREAKERS ARE TOO FAR AWAY FROM THE OUTLETS. FOR EXAMPLE, THE PANEL IS ON THE NORTH WEST CORNER AND THE OUTLETS THAT HAVE THE MOST ISSUES ARE THE OUTLETS IN THE SOUTH EAST CORNER.

TO FIX THIS ISSUE, WE WOULD REMOVE THE GFI BREAKERS AND INSTALL REGULAR BEAKERS. THEN REMOVE THE OUTLETS AND INSTALL GFI PROTECTED OUTLETS IN MIDWEST BOXES.

INSTALL 3 OUTSIDE OUTLETS ON THE EAST OF THE SHEEP BUILDING WILL COME OFF EXISTING CIRCUITS

TOTAL.....\$2,275.00

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ESTIMATE

BASE 3 *NO*

BEEF BARN

INSTALL 3 20,000 LUMEN UFO DISK LIGHTS IN MIDDLE OF BUILDING TO LIGHT UP ARENA

TOTAL.....\$2,300.00

We hereby propose to furnish all labor and materials necessary to complete the above-described electrical wiring installation in a good and timely manner for the proposed price, or on a time and material basis. The materials and workmanship furnished under this proposal shall comply with the rules and regulations set forth in the National Electrical Code and all state and local regulations governing such work. This price quoted does include permit and inspection fees. Any changes in the above specifications shall be made in writing and as evidence of agreement, shall be signed by both parties. The contractor shall not be held responsible or liable for any loss, damage or delay due to causes beyond his control.

Progress payments shall be received in three installments: 50% of quoted price at the beginning of the job, 75% when job is three-quarters complete, and 100% when job is completed according to the quoted specifications. This proposal may be withdrawn by us if not accepted within 30 days from the above date.

***Due to current Covid situation, this bid is only applicable while supplies last.
The stated price is contingent on locates and difficulty of navigating existing underground utilities. We will call an 811 locate to verify before project commences.***

ACCEPTANCE:

The above proposal and terms of payment are hereby accepted and you are authorized to do the work as specified

Customer: _____ Date Signed: _____

Respectfully submitted,
Contractor: _____ Date Signed: _____